

GOVERNMENT OF PAKISTAN  
MINISTRY OF EDUCATION

RESOLUTION

Islamabad, the 14th November, 1984

**No. F. 8-4/84-UNESCO-IV.**—Whereas it is considered expedient to keep liaison with UNESCO and National Commissions of member states for the purposes of securing assistance and exchange of information in programmes and projects in the fields of Education, Science, Culture, and Communication;

And whereas the aforesaid objective warrants an institutional arrangement for its fulfilment;

Now, therefore, the Government of Pakistan has resolved to establish a Commission for Cooperation with UNESCO as an autonomous organization.

1. **Name.**—The Commission shall be called the Pakistan National Commission for Cooperation with UNESCO (PNCU).

2. **Location.**—The Headquarters of the Commission shall be at Islamabad.

3. **Aims and Objectives of the Commission.**—The aims and objectives of the Commission shall be —

(a) to formulate the policy and to lay down the principles of cooperation between the Government of Pakistan and UNESCO;

(b) to make recommendations to the Government for the promotion of the programmes of UNESCO and its affiliated organizations in Pakistan;

(c) to supervise the implementation of UNESCO programmes in Pakistan;

(d) to keep liaison and act as a coordinating agency between UNESCO and various educational, scientific, and cultural organizations in Pakistan;

(e) to collaborate with the National Commissions of Asia and the Pacific and with UNESCO's Regional Offices and Centres in fostering regional, sub-regional and bilateral cooperation in education, science, culture, and information particularly through the joint formulation and execution of programmes; and

(f) to carry out such other functions as may be assigned to it.

4. **Functions of the Commission.**—(i) to receive all communications and recommendations from UNESCO and to take initiative to obtain recommendations and decisions in respect of these matters from the concerned Ministries and Organizations;

(ii) to develop guidelines for initiating, coordinating and promoting UNESCO's aims and objectives in Pakistan and to ensure Pakistan's intellectual contributions to UNESCO's efforts aimed at implementing its programmes as adopted by UNESCO General Conference;

(iii) to establish consultative relations with the non-governmental organizations which are of direct and specific relevance to the Commission's fields of competence;

(iv) to ensure liaison with, and participation of, individuals and institutions of competence in the fields of education, science, culture, and mass communication;

(v) to activate the Commission in order to play an ever-increasing role in UNESCO work and particularly in the formulation and execution of its programmes in consultation with the concerned Ministries and organizations;

(vi) to provide expert knowledge and advisory services to the concerned Ministries and organizations in the field of education, science, culture and mass communications;

(vii) to disseminate information of the objectives, programmes and activities of UNESCO among the concerned Ministries and organizations for obtaining their assistance in participation in the programmes and activities organized under the aegis of UNESCO;

(viii) to coordinate and oversee the implementation of the objectives and programmes of UNESCO in keeping with the national policy and requirements;

(ix) to be responsible for effective and efficient functioning of Pakistan Office in UNESCO Headquarters; and

(x) to prepare briefs for Pakistan delegations to the UNESCO biennial General Conference, International Conference on Education, Education Ministers Conference and to hold briefing sessions for members of the delegations prior to their participation in such Conferences.

5. **Definitions.**—In this Resolution, unless there is anything repugnant in the subject or context,—

(i) "Government" means the Government of Pakistan, Ministry of Education;

(ii) "Commission" means the Pakistan National Commission for Cooperation with UNESCO (PNCU);

(iii) "Board" means the Board of Governors of the Commission;

(iv) "Executive Committee" means the Executive Committee of the Board;

(v) "Consultative Committees" mean the Consultative Committees of the Board;

(vi) "President" means the President of the Board;

(vii) "Vice-President" means the Vice-President of the Board;

(viii) "Chairman" means the Chairman of the Executive Committee;

(ix) "Member" means member of the Board;

(x) "Provinces" mean the Provinces of the Punjab, Sind, the North-West Frontier, and Baluchistan;

(xi) "Secretary-General" means the Secretary-General of the Commission;

(xii) "Sub-Commissions" mean the Commissions established in each of the four Provinces and Azad Jammu and Kashmir for cooperation with the Commission;

6. **Composition of the Board.**—(i) As soon as may be after the publication of this Resolution, the Government may, by notification in the official Gazette, constitute a Board of Governors to manage the affairs of the Commission;

(ii) The Board shall consist of the President and such number of members as the Government may appoint.

7. **Functions and powers of the Board.**—1. The Board shall —

1. (i) determine the policies of the Commission; and
- (ii) determine and regulate all matters (financial as well as administrative) concerning the Commission and do all such acts and things as may be necessary.
2. (i) engage, on contract, such number of experts, consultants or advisors as may be necessary on such terms and conditions as are usually adopted by the Government;
- (ii) delegate all or any of its powers by general or special order in writing, to the President or to the Executive Committee;
- (iii) Co-opt specialists for advice on particular projects or matters; and
- (iv) execute any other important business not specified in this Resolution.

3. **Meetings of the Board.**—(1) Meetings of the Board may be convened as often as may be considered necessary by the President, provided that not less than one meeting of the Board shall be held in each year.

(2) The meetings of the Board shall be convened by the President, or in his absence, by the Vice-President.

(3) The Secretary-General shall issue notice of the meeting of the Board specifying the date, time and venue of the meeting and the working papers, if required, shall accompany the notice.

(4) The notice shall be issued to the members not less than seven days before the date of the meeting.

(5) No business shall be transacted at a meeting unless at least six members are present.

(6) Each member shall have one vote and, in case of equality of votes, the President shall have the casting vote.

9. **Terms of office of the members.**—(1) The members, other than *ex-officio* members, shall, unless otherwise directed by the Government, hold office for a term of three years and shall be eligible for re-appointment.

(2) Casual vacancy in the office of a member, other than an *ex-officio* member, shall be filled in by a person nominated by the President and the person so nominated shall hold office for the un-expired term of his predecessor.

(3) A member, other than *ex-officio* member, may, by writing under his hand, addressed to the President, resign his office: Provided that the resignation shall take effect from the date it is accepted by the President.

10. **President.**—The Minister Incharge of the Ministry of Education shall be the President of the Board.

11. **Functions and powers of the President.**—(1) The President shall convene and preside over the meetings of the Board.

(2) The President may call for a report from, or order an enquiry into the affairs of, or order a special audit of the accounts of the Commission.

(3) The President shall appoint the Secretary-General on such terms and conditions as may be determined by the Board.

(4) The President may delegate, in writing, all or any of his powers to the Vice-President.

12. **Vice-President.**—The Secretary Incharge of Ministry of Education shall be the Vice-President of the Board.

13. **Functions and powers of the Vice-President.**—(1) The Vice-President shall, convene and preside over the meeting of the Board in the absence of the President.

14. **Secretary-General.**—The Chief Executive of the Commission shall be a Secretary-General.

15. **Functions and powers of the Secretary-General.**—(i) The Secretary-General shall implement the decisions of the Board and the Executive Committee;

(ii) exercise full executive and financial powers as may be prescribed by rules and regulations;

(iii) arrange for the meetings of the Board, prepare and notify date of the meetings, prepare and circulate agenda and working papers for the meetings, prepare and circulate approved minutes of the meetings amongst members; and

(iv) do all such things as aforesaid for the meetings of the Executive Committee and the various Consultative Committees.

16. **Executive Committee.**—There shall be an Executive Committee of the Commission consisting of —

*Chairman*

- (a) President of the Commission.

*Vice-Chairman*

- (b) The Secretary Incharge of Ministry of Education.

*Member*

- (c) Financial Adviser, Ministry of Education.

*Member|Secretary*

- (d) Secretary-General.

17. **Powers and Functions of the Executive Committee.**—(i) Arrange implementation of the Policies laid down by the Board;

(ii) prepare and implement the annual plan, programmes, schemes and other proposals for the Commission;

(iii) cause the preparation of the budget of the Commission;

(iv) put up its decisions to the Board for ratification, if necessary.

18. **Meetings of the Executive Committee.**—The Executive Committee shall meet as and when convened by the Chairman and the Chairman shall preside over the meeting.

19. **Constitution of Consultative Committees.**—The Board/Executive Committee may constitute Consultative Committees to assist the Commission in matters relating specifically to education, science, culture, and communication or such other Advisory or, Standing Committees to carry out the functions of the Commission.

20. **Constitution of Sub-Commission.**—(1) A Province and the State of Azad Jammu and Kashmir may constitute, at its capital a sub-commission for cooperation with the Commission.

(2) The Sub-Commissions may be headed by the respective Secretaries of Education.

(3) The Sub-Commissions shall act as contact points for carrying out the UNESCO programmes referred to them by the Commission.

21. **Power to make rules.**—The Board may, with the approval of the Government, by notification in the official Gazette, make rules for carrying out the purposes of this Resolution.

22. **Regulations.**—(i) The Commission may make, such regulations as it may consider expedient for carrying out the position of this Resolution.

(ii) The regulations shall be in addition to and not inconsistent with the provision of the rules.

23. **Consultation with other Ministries Government, foreign Governments/Agencies.**—The Commission being a coordinating agency between UNESCO and its regional Offices, on the one hand, and Ministries of Education, Culture, Science, Information/Broadcasting and, Foreign Affairs, on the other hand, shall consult/inform/respond with them, remaining within the administrative control of the Ministry of Education.

24. **Direction from the Government.**—(i) The Government may, as and when considered necessary, issue directions to the Board on matters of policy and such directions shall be obligatory on the Board. If a question arises as to whether any matter is a matter of policy, the decision of the Government shall be final.

(ii) The record of the Board, the Executive Committee, and the Commission shall be open to inspection by an officer authorised, in this behalf, by the Government.

25. **Funds.**—The funds of the Commission shall be derived from the following sources, namely:—

- (1) Grants of the Federal Government and the Provincial Governments; and

- (2) Contributions, donations from individuals, local bodies, corporations, institutions, organisations, agencies and/or UNESCO.

26. **Budget.**—The Commission shall, each year by such dates as may be prescribed by the Government submit to it for approval a statement, to be called the annual budget statement, in the prescribed manner, showing the estimated receipts/expenditure and the sums likely to be required during the next financial year along with detailed programme of work for that year.

27. **Maintenance of Accounts and Audit.**—The accounts of the Commission shall be maintained in accordance with the instructions of the Government, Ministry of Finance, and audited by an auditor who is a chartered accountant within the meaning of the Chartered Accountants Ordinance, 1961 (X of 1961), appointed by the Government, in consultation with the Auditor-General of Pakistan, on such remunerations, to be paid by the Commission, as the Government may fix.

28. **Annual Report.**—(i) The Commission shall, within three months after the end of the financial year, submit to the Government a detailed report called the annual report, on the conduct of the affairs of the Commission and its achievements during the preceding financial year along with financial statements where necessary.

29. **Winding up.**—In the event of winding up of the affairs of the Commission, all its assets and liabilities shall revert to the Government.

30. **Repeal.**—Government Resolution bearing No. F. 12-4/77-UNESCO-IV, dated the 26th February, 1978, is herewith repealed, but the repeal thereof shall not affect any action taken or anything done or suffered thereunder.

31. **RESOLVED** that this Resolution be published in the official Gazette of Pakistan and its copies forwarded to the Ministries, Divisions and Departments of the Government, the Provincial Governments and the Government of Azad Jammu and Kashmir.

**ZAFAR ALI,**  
Assistant Educational Adviser.